

## **Summerfair Cincinnati**

### **Small Arts Organization Awards Application**

Great music isn't limited to the concert hall just as fine paintings aren't limited to the art museum.

Summerfair Cincinnati Awards for Small Arts Organizations is designed to increase opportunities for arts experiences for all members of our community regardless of age, ability, income, or location. The Small Arts Organization Awards program provides awards up to \$5,000. Please know that we like to spread our giving to as many of you as possible, so only ask for what you really need. These funds are to assist organizations with the creation of new programs, expansion of current programs or assistance with production or presentation expenses.

#### **Timeline for the program is as follows:**

|                         |  |
|-------------------------|--|
| Applications available: | Friday, December 15, 2023                      |
| Applications due:       | E-mailed by Monday, February 5, 2024, 11:59 PM |
| Applications reviewed:  | Tuesday, February 6 - Saturday, March 2, 2024  |
| Awards announced:       | Wednesday, March 6, 2024                       |
| Awards allocated:       | Monday, March 18, 2024                         |

#### **Criteria for consideration include:**

- Quality of the art performed/produced
- Number of people benefiting from the program/project
- Impact of Summerfair Foundation's contribution
- Unique or innovative aspects of the program/project
- Diversity of the target audience
- Potential for the program/project to attract a new audience
- Project must occur within 1 year after the SFC award date

Organizations may receive an award for two (2) consecutive years: at that point, one award cycle must pass before another application will be considered.

Organizations receiving an award will be required to provide a summary at year end explaining the programming initiatives of the group and how receipt of the award impacted your organization's efforts to achieve the targeted goal. Please cite specific examples. Feel free to include examples of newspaper clippings, programs, brochures, etc. This summary form can be found on the same website page as this application.

Organization Name:

Contact Person:

Daytime phone:

Email:

Address:

Evening Phone:

Amount Requested:

**Answer the following questions on separate sheets and include with this cover sheet:**

- Brief description/history of the organization
- Brief description of the program/project funding is requested for. Be sure to include: target audience, anticipated number of people benefiting, unique or innovative aspects of the program/project, potential of the program/project to attract/cultivate a new audience for your organization and/or the arts in general
- Total budget for the program/project, including other sources of income
- How will Summerfair Cincinnati be recognized for making this award?
- Other comments/information for the committee
- If the full amount requested isn't awarded, could the program/project still go forward?

**Required Attachments:** Financial statement, IRS 501 (c) 3 documentation, list of key officers/board members, qualifications of key person(s) responsible for your program/project.

**Recommended Attachments:** newspaper articles, past programs or other documents you believe would be of interest.

Please e-mail your application to [Awards@summerfair.org](mailto:Awards@summerfair.org) with the required documents attached as a PDF or jpg file(s). Although it is not necessary, putting everything in one or two PDF files makes it easier to process your application. **Applications must be received no later than Monday, February 5, 2024, 11:59 PM.**

\*Note; you will receive an email response once the Awards Committee has received and reviewed your application to make sure the files are accessible. If you do not receive a response within 48 hours, please contact the Summerfair Office 513-531-0050.

For more information, visit the website at: [www.summerfair.org](http://www.summerfair.org), or call the Summerfair Cincinnati office at 513-531-0050.